



## ST THERESE CATHOLIC PARISH PRIMARY SCHOOL, WEST WOLLONGONG

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### SCHOOL INTERNET/EMAIL USAGE 2018

Dear Parents & Carers

We are pleased to offer students at St Therese, access to the computer network for use of email and the Internet. Access to email and the Internet will enable students to explore thousands of libraries, databases, and other information sources while exchanging messages with Internet users throughout the world.

Families are warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. All staff at St Therese will plan and supervise internet and email use to ensure students achieve the expected outcomes and indicators. Additionally, the Catholic Education office has put in place filters for dubious material.

#### School Internet and Email Usage Rules

Students are responsible for good behaviour on school computer networks just as they are in a classroom or in the playground. Communications on the network are often public in nature. General school rules for behaviour and communications apply.

The network is provided for students to conduct research and to communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required. However, access is a privilege - not a right. Access entails responsibility.

Network storage areas should be treated like school lockers. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files stored on school servers would be private.

During school, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear the responsibility for such guidance as they interact with information sources such as television, telephones, movies, radio and other potentially offensive media.

As a user of the school network and the Internet students must acknowledge and agree that the following are not permitted:

- \* Sending or displaying offensive messages or pictures
- \* Using obscene language
- \* Harassing, insulting or attacking others
- \* Damaging computers, computer systems or computer networks
- \* Violating copyright laws
- \* Using another's password
- \* Trespassing in another's folders, work or files
- \* Intentionally wasting limited resources
- \* Employing the network for commercial purposes

Violations may result in a loss of access as well as other disciplinary or legal action.

**Steve Thorne**  
Principal

**TO BE RETURNED TO SCHOOL OFFICE**

**Child and Parent Agreement Form for Use of the School's Network, E-mail and the Internet/School Produced DVD's**

**Child Agreement**

As a user of the St Therese computer network, I agree to comply with the above stated rules for communicating over the network in a reliable fashion and accepting that general school and classroom rules for behaviour and communications apply at all times.

Child's Name: .....

Student Signature: ..... Class: .....

**Parent Agreement**

As the parent or legal guardian of the student signing above, I grant permission for my son/daughter to access networked computer services such as e-mail and the Internet. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable. I note the school will endeavour to ensure students will not come into contact with such material but I accept responsibility for guidance of my children in use of the Internet. In particular I will seek to support the school's standards and in addition set and convey standards for my daughter / son to follow when selecting, sharing or exploring information and media.

Parent Signature: ..... Date: .....

**Permission Form for School Produced DVD's**

School DVD's are produced for families of students within the school.

Please tick **one** of the boxes below.

Yes, I give permission for my child to appear in School produced DVD's.

No, I do not give permission for my child to appear in School produced DVD's.

Parent Signature: ..... Date: .....